ZOOM Attendee Overview Tips

When you join a Zoom meeting hosted by another user, you are considered an attendee.



Attendees have access to these features:

Mute / Unmute: Mute and unmute your microphone.

Start Video / Stop Video: Turns your camera on or off.

Non-verbal feedback: Places an icon beside your name to quickly notify the host.



Chat: Access the chat window to chat with the participant.

Leave Meeting: Leave the meeting while it continues for the other participants. Only the host can end the meeting.