

STEPS FOR EMERGENCY PREPAREDNESS

STEP SIX

Evaluate the effectiveness of the emergency preparedness plan and update as needed.

The school nutrition emergency preparedness plan must be viewed as a living document. Continuously identify areas of improvement to ensure your program is able to properly respond to emergency situations. Update the content of the plan on a routine basis to ensure accurate information is available.

Evaluate Plan Effectiveness

To evaluate the effectiveness of the plan consider the following questions:

- Was the emergency preparedness team available when contacted?
- Did the contact directory contain current names and phone numbers?
- Did school nutrition employees perform their assigned tasks during the emergency?



ADDITIONAL QUESTIONS:

- What measures were taken to ensure food safety?
- Was the amount of food and water ordered adequate?
- Were additional food and supplies needed?
- Were food and supplies available from the previously identified resources?
- Were stakeholders helpful?
- How can the preexisting plan be improved?

A written emergency preparedness plan ensures the safe production, service, and storage of food. It is impossible to predict the intensity of an emergency.

A well-conceived plan provides the foundation for what actions to take in the event of a disruption.

