KEY HOLDERS TO SCHOOL NUTRITION OPERATION

Identify the individuals who will have keys to the school nutrition operation. Post this list in a common location.

Feeding Site

Food Service Director or Manager

SCHOOL NUTRITION OPERATION MASTER KEY(S)	1. Name			
	Position		E-mail	
	(H) Phone	(W) Phone		_ Cell Phone
	Home Address			
	2. Name			
		(W) Phone		
	Home Address			
SCHOOL	1. Name Position			
SCHOOL		(W) Phone		
SCHOOL NUTRITION OFFICE KEY(S)	Home Address 2. Name			
NUTRITION OFFICE	Home Address 2. Name Position		E-mail .	



KEY HOLDERS TO SCHOOL NUTRITION OPERATION (CONTINUED)

ood Service Dire	ctor or Manager			
REFRIGERATOR KEY(S)	1. Name			
	Position		E-mail	
	(H) Phone	(W) Phone		_ Cell Phone
	Home Address			
	2. Name			
	Position		E-mail	
	(H) Phone	(W) Phone		Cell Phone
	Home Address			
MILK COOLER	1. Name			
MILK COOLER	(H) Phone	(W) Phone		
MILK COOLER KEY(S)	(H) Phone	(W) Phone		
	 (H) Phone Home Address 2. Name 	(W) Phone		
	 (H) Phone Home Address 2. Name 	(W) Phone		



KEY HOLDERS TO SCHOOL NUTRITION OPERATION (CONTINUED)

Feeding Site				
Food Service Dire	ctor or Manager			
	1. Name			
STOREROOM KEY(S)	Position		E-mail_	
	(H) Phone	(W) Phone		Cell Phone
	Home Address			
	2. Name			
	Position		E-mail_	
	(H) Phone	(W) Phone		Cell Phone
	Home Address			
	7			
FREEZER KEY(S)	1. Name			
	Position		E-mail_	
	(H) Phone	(W) Phone		Cell Phone
	Home Address			
	2. Name			
	Position		E-mail_	
	(H) Phone	(W) Phone		Cell Phone
	Home Address			
Form Developed	on	Form Revi	ised on	

