

# EMERGENCY PREPAREDNESS TEAM COORDINATORS

Identify Preparedness Response Team coordinators who can respond in the event of a school nutrition disruption. Indicate the chain of command. Consider alternate communication measures such as carriers as part of the Emergency Preparedness Team.

Feeding Site \_\_\_\_\_

School Nutrition Director or Manager \_\_\_\_\_

## SCHOOL NUTRITION DIRECTOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## MEAL PRODUCTION COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## INVENTORY/ RECORD COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## FIRST AID COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## KITCHEN CLEAN-UP CREW COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

Form Developed on \_\_\_\_\_ Form Revised on \_\_\_\_\_



# EMERGENCY PREPAREDNESS TEAM COORDINATORS (CONTINUED)

Feeding Site \_\_\_\_\_

School Nutrition Director or Manager \_\_\_\_\_

## MESSAGES COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## PUBLIC RELATIONS COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## DONATIONS COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## VOLUNTEERS COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

## OTHER COORDINATOR

Name \_\_\_\_\_

(H) Phone \_\_\_\_\_ (W) Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

Form Developed on \_\_\_\_\_ Form Revised on \_\_\_\_\_

