

Team

Up

For

School Nutrition

Success

## Team Up Thursdays Team Up for Teamwork!

Learning Code: Administration (3000)

AUGUST 25, 2016



## ICN Resources and Trainings Related to Human Resources



The University of Mississippi www.theicn.org



## Several Ways to Search www.theicn.org

### ICN offers:

- Online Classes
- Downloadable **Training Materials**



## INSTITUTE OF Child nutrition RESOURCES TRAINING RESEARCH

#### **Human Resources Online Courses**

Human Resource Series - Communication Skills for Managers	This course is the first course in a series of seven online courses in the Management Skills for Success series. The purpose of this series is to help learners develop effective people skills. (more)  Target Audience: Child Nutrition Managers and Directors  Prerequisites: none • Hours: 4.00	4	4140, 4150	REGISTER NOW
Human Resource Series - Creating a Motivating Workplace	This course is designed to help school nutrition managers understand the relationship between motivation and emotions and feelings, identify factors that motivate employees, and describe effective actions a manager can take that creates a motivating workplace. (more)  Target Audience: Child Nutrition Managers and Directors  Prerequisites: none • Hours: 3.00	3	3410, 3420	REGISTER NOW
Human Resource Series - Dealing with Conflict in the Workplace	The course is designed to help managers develop skills that they can use to bring about win-win resolutions to conflicts that occur in the workplace. (more)  Target Audience: Child Nutrition Managers and Directors  Prerequisites: none • Hours: 3.00	3	3410, 3420	REGISTER NOW
Human Resource Series - Dealing with Difficult People and Situations	This online training presents information on three aspects of dealing with difficult people or situations: the manager's attitude, the manager's purpose and goals, and non-productive behaviors. (more)  Target Audience: Child Nutrition Managers  Prerequisites: none • Hours: 3.00	3	3410, 3420	REGISTER NOW
Human Resource Series - Delegating and Empowering	This online training focuses on the conditions for successful delegation in the work environment and will help managers recognize the role they play in setting the stage for successful delegation. (more)  Target Audience: Child Nutrition Managers  Prerequisites: none • Hours: 3.00	3	3410, 3420	REGISTER NOW
Human Resource Series - Employee Discipline	This online training focuses on the set standards of acceptable behavior essential in the operation of any organization. (more)  Target Audience: Child Nutrition Managers  Prerequisites: none • Hours: 3.00	3	3410, 3420	REGISTER NOW
Human Resource Series - Performance Standards and Expectations	This online training is designed to increase the school nutrition manager's awareness and to help facilitate integration of existing Child Nutrition Program standards. (more)  Target Audience: Child Nutrition Managers  Prerequisites: none • Hours: 3.00	3	3410, 3420	REGISTER NOW

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### Subject Index

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NFSMI RESOURCES						
Document Library						
Meal Pattern						
Cooks for Kids						
Culinary Techniques						
Financial Management: A Course for School Nutrition Directors						
Food Buying Guide Calculator						
Tools and Tips for Trainers						
USDA Recipes						
BLT Modules						
Training Opportunities						
Biosecurity Checklist for School Foodservice Programs Interactive Website						

#### **Document Library Subject Index**

Click on a named subject below to see resources.

CACFP	Menu Planning				
Competencies, Knowledge, and Skills	Nutrient Analysis				
Customer Service	Nutrition Education				
Emergency Preparedness	Procurement				
Equipment/Facility Design	Recipes				
Financial Management	Research				
Food Production	School Nutrition Program				
Food Safety	Special Nutrition Needs				
Food Service Management	Wellness				
Human Resources Management					

#### **USDA** Resources

https://professionalstandards.nal.usda.gov/



#### Home

- Nutrition
- Operations
- Administration
- Communications / Marketing
- Professional Standards Tracking Tool Information

#### Administration 3000

#### Administration

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  - Eligibility (3110)
  - Direct Certification (3120)
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  - Staff Management (3210)
  - Standard Operating Procedures (3220)
  - Healthy School Environment (3230)
  - Emergency Plans (3240)
  - · Water, Energy, and Waste Management (3250)
  - Administrative Reviews (3260)
- Financial Management (3300)
  - Meal Counting, Claiming, Managing Funds (3310)
  - Compliance with Regulations/Policies (3320)
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  - Financial Analysis (3340)
  - Pricing (3350)
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- Human Resources Management (3410)
- · Policies and Procedures (3420)
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### **Institute of Child Nutrition**

The University of Mississippi

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