

ORIENTATION TO SCHOOL NUTRITION MANAGEMENT DAILY SCHEDULE
Institute of Child Nutrition

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Registration Welcome/Overview/Ice Breaker 8:00-9:00 Program Accountability, Integrity, and Role of Director 9:00-10:00	Meal Pattern 8:00-10:00	Financial Management 8:00-10:00	Procurement and Inventory Management 8:00-10:00	Anti-Bullying in the Classroom 8:15 – 8:45 Food Safety Basics 8:45 – 10:15
Break 10:00-10:15	Break 10:00-10:15	Break 10:00-10:15	Break 10:00-10:15	Break 10:15-10:30
Program Accountability, Integrity, and Role of Director (Cont.) 10:15-11:15 Food Production and Operation Management 11:15-12:00	Meal Pattern/HUSSC 10:15-12:00	Financial Management (cont.) 10:15-12:00	Procurement and Inventory Management (cont.) 10:15-11:30	Work Place Safety 10:30-11:00 Emergency Preparedness 11:00 – 11:45 Wrap-up, Celebrate Success! <i>Overall Seminar Evaluation</i> <i>Presentation of Certificates</i> 11:45-12:00
Lunch 12:00 -1:00	Lunch 12:00 -1:00	Lunch 12:00-1:00	Lunch 11:30 -12:30	
Food Production and Operation Management (Cont.) 1:00-2:30	Meal Pattern/HUSSC(Cont.) 1:00-1:30 Special Needs 1:30-2:15	Farm to School 1:00-2:00 USDA Federal Regulations 2:00 – 3:00	Human Resource Management 12:30-2:15	
Break 2:30-2:45	Break 2:15-2:30	Break 3:00-3:15	Break 2:15-2:30	
USDA Foods 2:45-4:00 ROUNDTABLE DISCUSSION/Wrap-up 4:00-4:30	Customer Service, Merchandising & Food Pres. 2:30-4:00 ROUNDTABLE DISCUSSION/Wrap-up 4:00-4:30	USDA Federal Regulations (cont.) 3:15-5:00	Marketing 2:30-4:30	

6.0 hours
6/2017

7.0 hours

7.0 hours

7:0 hours

3.5 hours = 30.5 total hours